

Security Procedures

All Staff, drivers / sub-contractors must strictly adhere to CUSTM security procedures.

Measures taken by CUSTM.

- Camera surveillance at various points (inside and outside buildings)
- All staff, and contractors and visitors must sign in and out of depot every day.
- All staff and contractors must complete Victorian Police Check before commencing work at Customised group.
- All vehicles must be locked and padlocked (2 Padlocks) when unattended.

Security Checks

CUSTM reserves the right to check bags and vehicles before departure from the depot. This includes visitors, outside hire, contractors and vehicles delivering to the client Depot.

Drivers Checklist :

- Are all your items safely loaded ?
- Are All items loaded on your truck or van on your App or manifest ?
- Have you notified supervisor of any short or damaged items?
- Do you have 2 padlocks on your truck at all times ?
- Under no circumstances is your vehicle to be unlocked or doors left open whilst unattended.

Drive Safely

Declaration

I..... of

(print name)

(company name)

Acknowledge that I have participated in the Customised Group Induction and fully understand the Occupational Health & Safety requirements of the Customised Group site and agree to abide by them at all times whilst visiting and on site.

Name:
(print name)

Signature:

Date:/...../.....

Customised Group Representative:
(print name)

Signature:

Date:/...../.....

custm